

## **Elections Office Annual Report**

### **VOTER REGISTRATION CAMPAIGNS**

Ongoing public relations campaigns were engaged to encourage voter registration throughout the Territory. In accordance with section 3 (c) of the Elections Act, advertisements were placed in the various local media informing citizens of the voter registration requirements. Seven advertisements were placed during the year. In addition every opportunity was used to encourage persons in the community to register. Walk-in customers and individuals who made telephone enquiries were also encouraged to register. Despite the various strategies employed, only two persons were registered during the year.

The dismal figure for voter registration signals the need for a more aggressive public relations campaign. There seems to be a general apathy towards the voter registration campaigns outside of an election year. Perhaps greater emphasis must be placed on targeting specific segments of the community such as students in the high schools who have attained the age of 18 years or older and students attending the H.L. Stoutt Community College and developing campaigns tailored to those groups. Collaboration with the Guidance Counsellors in the schools to initiate awareness of the voter registration process among school-aged persons could yield positive results.

It will also be necessary to schedule a series of visits to the sister islands to conduct workshops similar to what has been done in the months leading up to an election to appeal to citizens to register to vote. Additionally, segments could be hosted on VITV and radio stations, quarterly to appeal to the citizenry.

The Office will engage in more aggressive public relations campaigns in 2005 and 2006 to include programmes such as conducting voter registration workshops and pep talks in the high schools and college, schedule open house at the Unit for school students scheduling meetings in the various Districts and meet with residents on the sister islands, establish a linkage with the guidance counselors in the high schools and H. Lavity Stoutt Community College, liaison with GIS to produce flyers for wider distribution throughout the Territory and video programme to be aired on the local television stations.

### **Financial Implications**

Of the \$22,300 that was allocated to the Office, operating expenses for the year amounted to \$17,212.70. \$5,000 was re-allocated to supplement subhead 110-61620 – local travel expenses. Advertising costs totaled \$1,037. This amount is hardly sufficient to develop an effective public relations campaign. In view of the disappointing response for voter registration in 2004, a greater emphasis must be placed on the Elections Office's public relations campaign.

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Equipment such as computers and printers will have to be purchased to accommodate the electronic voter registration process when it comes on stream. Anticipated costs for additional equipment is estimated at \$ . No additional staffing will be required.

**Staffing levels:**

- |   |                          |   |  |
|---|--------------------------|---|--|
| 1 | Supervisor of Elections  | - | Ms. Juliette Penn  |
| 1 | Administrative Officer   | - | Mrs. Karen Maduro  |
| 1 | Senior Executive Officer | - | Mrs. Sandra Herbert (Senior Executive Officer, PSDP held against this post)  |
| 2 | Clerical Trainee         | - | Miss Shanika Jennings (temporarily assigned to the Deputy Governor's Office) |
|   |                          | - | Mr. Kiel Julien  |

**STRATEGIES FOR 2005-2006**

- Conduct quarterly radio and television programmes
- Conduct a series of public meetings in the nine electoral Districts
- Establish liaison with the guidance counselors in the high schools – obtain information to create a data base of students attaining the age of 18 years or older
- Establish liaison with the H. Lavity Stoutt Community College and host pep talks with students
- Create a promotional video featuring the new electronic system
- Make commercials on voter registration
- Write to eligible citizens encouraging them to register (?)
- Solicit assistance from District representatives in the voter registration drive by encouraging their constituents to register

092007 Account Ledger Print

Date - 6/18/05  
 Page - 1  
 From Date/Per 01/01/04  
 Thru Date/Per 12/31/04  
 Ledger Type, AA  
 Sub Ledger/TV  
 Currency Code P

Account 110-82303 Election Expenses

DT Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit
DT 42525	01/26/04	REV. TREASURY 011504	405104			275.00
PV 344323	01/26/04	5 months cable rental for	413424		160.00	
Units						
PV 344824	02/04/04	TOWMAN'S AIRCRAFTING & REP	413466		45.00	
Units						
PV 344824	02/04/04	TOWMAN'S AIRCRAFTING & REP	413486		40.00	
Units						
PV 344816	02/04/04	B.V.I. ELECTRICITY CORP.	413485		341.46	
Units						
PV 346690	02/20/04	B.V.I. SPRING WATER	413483		13.50	
Units						
PV 346765	02/23/04	ROAD TOWN WHOLESALE TRADING LT	418512		32.80	
Units						
PV 346765	02/23/04	ROAD TOWN WHOLESALE TRADING LT	418512		24.95	
Units						
PV 346765	02/23/04	ROAD TOWN WHOLESALE TRADING LT	418512		15.95	
Units						
PV 346765	02/23/04	ROAD TOWN WHOLESALE TRADING LT	418512		41.40	
Units						
PV 346765	02/23/04	ROAD TOWN WHOLESALE TRADING LT	418512		22.68	
Units						
PV 347266	02/26/04	INFINITE SOLUTIONS SYSTEMS LTD	420009		675.00	
Units						
PV 347361	02/26/04	SUN ENTERPRISES (BVI) LTD.	420129		165.00	
Units						
PV 347363	02/26/04	B.V.I. ELECTRICITY CORP.	420129		376.53	
Units						
T2 10022704	02/27/04	Payroll Labor Distribution	419576		234.00	
Units						
PV 346917	03/12/04	COREN'S BUSINESS SERVICES LTD.	423645		3.25	
Units						
PV 346917	03/12/04	COREN'S BUSINESS SERVICES LTD.	423645		10.25	
Units						
PV 346917	03/12/04	COREN'S BUSINESS SERVICES LTD.	423645		6.95	
Units						

110-82303



# Account Ledger Print

09200P

Date 4/18/05  
 Print Date/Per 01/01/05  
 Print Date/Per 12/31/04  
 Ledger Type AA  
 Sub Ledger/Type  
 Currency Code

## Election Expenses

220-62300

Account

DT Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit
FV 348951	03/15/04	ROAD TOWN WHOLESALE TRADING LT	423718		14.51	
Units		case clonox quat Hellen				
T2 10031804	03/15/04	Payroll Labor Distribution	423045		234.00	
Units						
T2 10031804	03/15/04	Payroll Labor Distribution	427943		234.00	
Units						
FV 351021	04/01/04	ROAD TOWN WHOLESALE TRADING LT	429045		48.00	
Units		case bounty paper-towel				
FV 351021	04/01/04	ROAD TOWN WHOLESALE TRADING LT	429045		49.20	
Units		cases 30 Hellen garbage				
FV 351029	04/01/04	CCT BOAT PHONE	429046		364.26	
Units		468-3202 Election's				
FV 351029	04/01/04	CCT BOAT PHONE	429046		131.11	
Units		468-3202 Supervisor of				
FV 351030	04/01/04	B.V.I. ELECTRICITY CORP.	429046		421.84	
Units		Elections Office				
FV 351030	04/01/04	B.V.I. ELECTRICITY CORP.	429046		412.04	
Units		Elections Office for Mar				
T2 10041204	04/15/04	Payroll Labor Distribution	431401		234.00	
Units						
JE 31805	04/19/04	120 AND LOCAL CALLS FOR OCT.03	432836		78.90	
JE 31806	04/19/04	120 AND LOCAL CALLS FOR DEC.03	432836		89.80	
FV 352900	04/19/04	THE B.V.I. SEACON	432917		165.00	
Units		for Continuous water				
FV 352901	04/19/04	PANINTERTRADE INC.	432917		131.99	
Units		Mordemith 100 Typewriter				
FV 352901	04/19/04	PANINTERTRADE INC.	432917		37.50	
Units		packs Series K cassette				
FV 352901	04/19/04	PANINTERTRADE INC.	432917		20.95	
Units		packs Series K cassette				
FV 352965	04/19/04	INFINITE SOLUTIONS SYSTEMS LTD	433033		430.00	
Units		5.00 series correction				
FV 353552	04/22/04	CCT BOAT PHONE	434506		57.43	
Units		Cell phone charges for				
FV 354365	04/29/04	B.V.I. SPRING WATER	436384		15.00	

User ID MNERCER  
 Invoice 0927251  
 User ID KLENNARD  
 User ID CONEAL  
 User ID ARABESATT  
 Invoice 0927255/0927252  
 User ID ARABESATT  
 Invoice 0927255/0927252  
 User ID ARABESATT  
 Invoice DATED 30/1/04  
 User ID ARABESATT  
 Invoice DATED 30/1/04  
 User ID ARABESATT  
 Invoice DATED 26/2/04  
 User ID ARABESATT  
 Invoice DATED 26/2/04  
 User ID KLENNARD  
 User ID MNERCER  
 User ID MNERCER  
 User ID LPHILLIP  
 Invoice 5964 465  
 User ID LPHILLIP  
 Invoice 170/2004  
 User ID LPHILLIP  
 Invoice 170/2004  
 User ID LPHILLIP  
 Invoice 170/2004  
 User ID LPHILLIP  
 Invoice 27905  
 User ID LPHILLIP  
 Invoice 020804

Account Ledger Print

Date 4/18/05  
Page 3  
From Date/Per 01/01/04  
Thru Date/Per 12/31/04  
Ledger Type AA  
Sub Ledger/Ty  
Currency Code

09700P

Account 110 62306 Election Expenses

DT	Document	Date	Explanation	Batch	Sub Ledger	Batch Date	Debit	Credit
T2	Units	13 04/30/04	5 gallon bottles of water	435766	Batch Date 04/29/04		234.00	
PV	Units	10043004	Payroll Labor Distribution	435766	Batch Date 04/27/04			
PV	Units	355926 05/11/04	86.67 B.V.I. ELECTRICITY CORP. Election Office Road Town	435954	Batch Date 05/11/04		400.94	
T2	Units	14 05/14/04	Payroll Labor Distribution	440589	Batch Date 05/14/04		234.00	
JE	Units	32112 05/21/04	86.67 IdB and Local Calls Jan 2004	450812	Batch Date 06/22/04		85.80	
JE	Units	32113 05/21/04	IdB and Local Calls Feb 2004	450812	Batch Date 06/22/04		116.30	
T2	Units	15 05/28/04	Payroll Labor Distribution	443947	Batch Date 06/22/04		234.00	
PV	Units	10052004	Payroll Labor Distribution	443947	Batch Date 05/26/04			
PV	Units	350000 06/02/04	86.67 CCT BOAT PHONE Tel. # 8-9205 Election	445969	Batch Date 06/02/04		22.05	
PV	Units	350005 06/02/04	B.V.I. SPRING WATER Five gallon water	445069	Batch Date 06/02/04		20.00	
PV	Units	350005 06/02/04	B.V.I. SPRING WATER One case of 16oz bottled	445069	Batch Date 06/02/04		12.00	
PV	Units	358212 06/03/04	BYRON PARSONS Salary/Counting Offices	445478	Batch Date 06/03/04		250.00	
PV	Units	358442 06/04/04	B.V.I. ELECTRICITY CORP. Electrical consumption	446028	Batch Date 06/04/04		445.43	
PV	Units	358452 06/04/04	CCT BOAT PHONE #458-9201 Supervisor of	446028	Batch Date 06/04/04		116.85	
PV	Units	359302 06/10/04	PHILLIP BREWLEY Labour for electrical	447840	Batch Date 06/10/04		43.00	
PV	Units	359302 06/10/04	PHILLIP BREWLEY Electrical material 2x4	447840	Batch Date 06/10/04		89.00	
PV	Units	359302 06/10/04	PHILLIP BREWLEY 12 4ft daylight tubes	447840	Batch Date 06/10/04		36.00	
PV	Units	359302 06/10/04	PHILLIP BREWLEY 1.4 ft ballast	447840	Batch Date 06/10/04		22.00	
PV	Units	359738 06/15/04	PENNY SAVER COMMUNICATIONS (BV) Advertising cost for 1/2	448703	Batch Date 06/15/04		175.00	
T2	Units	16 06/15/04	Payroll Labor Distribution	448145	Batch Date 06/11/04		234.00	

User ID WMERCER  
Invoice 53503  
User ID KLENNARD  
User ID WMERCER  
Invoice 042904  
User ID KLENNARD  
User ID WMERCER  
Invoice 2003  
User ID WMERCER  
Invoice 611210011-01/025101756-00  
User ID WMERCER  
Invoice 499-3641/1567/2502  
User ID WMERCER  
Invoice 2952  
User ID WMERCER  
Invoice 2952  
User ID WMERCER  
Invoice 2952  
User ID WMERCER  
Invoice 2952  
User ID WMERCER  
Invoice 7050  
User ID KLENNARD





## Account Ledger Print

09200P

### Reaction Experiments

DT	Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit	Currency Code
PV	366756	08/13/04	B.V.I. ELECTRICITY CORP. Electricity Bill for the	Batch Date 08/13/04 464803		503.90		User ID ARASATT
Units			1.00	Batch Date 08/13/04				User ID NMERGER
TT	LD081304	08/13/04	Payroll Labor Distribution	463956		234.00		Invoice 011210011-02,060,000,000.00
Units			85.57	Batch Date 08/11/04				User ID KLENNARD
PV	367696	08/18/04	CCT ROAT PHONE Cell phone bill for August.	466038		21.05		User ID ARASATT
Units			1.00	Batch Date 08/18/04				Invoice DOC DATED 30/7/2004
PV	367696	08/18/04	CCT ROAT PHONE Cell phone bill for August.	466038		.73		User ID ARASATT
Units			1.00	Batch Date 08/18/04				Invoice DOC DATED 30/7/2004
PV	367586	08/18/04	CCT ROAT PHONE Cell phone bill for August.	466038		50.14		User ID ARASATT
Units			1.00	Batch Date 08/18/04				Invoice DOC DATED 30/7/2004
PV	368115	08/25/04	B.V.I. ELECTRICITY CORP. Electricity bill for the	457617		519.72		User ID NMERGER
Units			1.00	Batch Date 08/25/04				Invoice A/CH14980(JUNE-DEC.'04)
PV	368804	08/30/04	BVI CABLE TV. Payment for Cable TV Bill	459165		215.46		User ID NMERGER
Units			1.00	Batch Date 08/30/04				Invoice ACCT# 011210011-01
PV	368804	08/30/04	BVI CABLE TV. Cost of Reconnection	463105		20.00		User ID NMERGER
Units			1.00	Batch Date 08/30/04				Invoice A/CH14980(JUNE-DEC.'04)
TT	LD083104	08/31/04	Payroll Labor Distribution	468824		234.00		User ID KLENNARD
Units			86.67	Batch Date 08/27/04				User ID KLENNARD
TT	585	09/15/04	Payroll Labor Distribution	472560		234.00		User ID KLENNARD
Units			86.67	Batch Date 09/13/04				User ID NMERGER
PV	376674	09/21/04	TOUMAN'S AIRCONDITIONING & REF Payment to replace a	474039		55.00		Invoice 701
Units			1.00	Batch Date 09/21/04				User ID NMERGER
PV	376674	09/21/04	TOUMAN'S AIRCONDITIONING & REF Cost of Labour to connect	474039		50.00		Invoice 701
Units			1.00	Batch Date 09/21/04				User ID NMERGER
PV	376675	09/21/04	PENNY SAVER COMMUNICATIONS BV Advertising cost for 1/2	474039		175.00		Invoice 7957
Units			1.00	Batch Date 09/21/04				User ID KLENNARD
DE	32812	09/30/04	ICC and Local Calls June 2004	484428		153.10		User ID KLENNARD
DE	32814	09/30/04	ICC and Local Calls July 2004	484428		74.45		User ID KLENNARD
DE	32822	09/30/04	ICC and Local Calls March 2004	484433		187.30		User ID KLENNARD
DE	32827	09/30/04	ICC and Local Calls Feb 2004	484438		1.10		User ID KLENNARD
TT	590	09/30/04	Payroll Labor Distribution	476047		234.00		User ID KLENNARD
Units			86.67	Batch Date 09/28/04				User ID KLENNARD
PV	372017	10/01/04	ROAD TOWN WHOLESALE TRADING LT 1 case of Bounty Paper	477306		48.00		User ID NMERGER

Date - 4/16/05  
Page 5  
From Date/Per 01/01/04  
To Date/Per 12/31/04  
Ledger Type, NA  
Sub Ledger Ty.  
Currency Code

Account	116-43300	Election Expenses	Batch	Sub Ledger	Debit	Credit	Taru Date/Per 12/31/04	Ledger Type, AM	Sub Ledger/Tr	Currency Code
DT Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit				
Units										
PV 372017	10/01/04	ROAD TOWN WHOLESALE TRADING LT	477306		14.94			Invoice	IM00008962	
Units		1 case of 1qt Clorox						User ID	LPHILLIP	
PV 372017	10/02/04	ROAD TOWN WHOLESALE TRADING LT	477306		41.40			Invoice	IM00008962	
Units		1 case of Air Freshener						User ID	LPHILLIP	
PV 372017	10/01/04	ROAD TOWN WHOLESALE TRADING LT	477306		32.00			Invoice	IM00008962	
Units		1 case of Febreze						User ID	LPHILLIP	
PV 372017	10/01/04	ROAD TOWN WHOLESALE TRADING LT	477306		36.28			Invoice	IM00008962	
Units		1 case of Pine Sol All						User ID	LPHILLIP	
PV 372020	10/01/04	SUN ENTERPRISES (BVI) LTD.	477306		99.00			Invoice	IM00008962	
Units		Cost of 1/4 page ad to						User ID	LPHILLIP	
PV 372020	10/01/04	SUN ENTERPRISES (BVI) LTD.	477306		169.00			Invoice	3956/1957	
Units		Cost of 1/2 page ad to						User ID	LPHILLIP	
PV 372022	10/01/04	B.V.I. SPRING WATER	477306		20.00			Invoice	3956/1957	
Units		Cost of 4 five gallon						User ID	LPHILLIP	
PV 372022	10/01/04	B.V.I. SPRING WATER	477306		13.50			Invoice	36040/35919	
Units		Cost of 2 cases of one						User ID	LPHILLIP	
PV 372027	10/01/04	B.V.I. ELECTRICITY CORP.	477306		357.50			Invoice	36040/35919	
Units		Cost of electricity bill						User ID	LPHILLIP	
PV 372491	10/05/04	CABLE & WIRELESS (VI) LTD	477974		20.80			Invoice	A/CW01120011-01	
Units		Telephone charges for the						User ID	LPHILLIP	
PV 373786	10/14/04	CCT BOAT PHONE	481192		8.67			Invoice	DOC DATE 08/31/04	
Units		Supervisor of Elections						User ID	LPHILLIP	
W2 LD012592	10/15/04	Payroll Labor Distribution	480551		234.00			Invoice	DOC DATED 09/30/04	
Units		Unit						User ID	LPHILLIP	
PV 370241	10/21/04	CCT BOAT PHONE	483193		10.97			Invoice	DOC DATED 08/31/04	
Units		Telephone charges for the						User ID	LPHILLIP	
W2 LD012594	10/25/04	Payroll Labor Distribution	483205		25.70			Invoice	DOC DATED 08/31/04	
Units		Unit						User ID	LPHILLIP	
PV 377431	11/15/04	B.V.I. ELECTRICITY CORP.	489912		534.30			Invoice	DOC DATED 08/31/04	
Units		Election Office Road Town						User ID	LPHILLIP	
W2 LD012594	11/15/04	B.V.I. SPRING WATER	489912		15.00			Invoice	DOC DATED 08/31/04	
Units		Cost of 3 five gallon						User ID	LPHILLIP	
W2 LD012594	11/15/04	Payroll Labor Distribution	489998		234.00			Invoice	DOC DATED 08/31/04	
Units		Unit						User ID	LPHILLIP	





0320P

Account Ledger Print

Date - 6/18/05  
Page - 8  
From Date/Per 01/01/04  
To Date/Per 12/31/04  
Ledger Type: AA  
Sub Ledger/Ty: P  
Currency Code

110-62100 Election Expenses

DT Document	Date	Explanation	Batch	Sub Ledger	Debit	Credit
					17,487.70	279.00

----- Account Balances -----  
17,212.70  
17,212.70  
17,212.70

Ledger Total  
Unposted  
Year-to-Date  
Cumulative